

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
June 13th, 2023**

- 1. CALL TO ORDER:** Director Clark called the meeting to order at 6:35 p.m., June 13th, 2023, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.

- 2. ROLL CALL TO ESTABLISH QUORUM:** Director Clark, Director Casey, and Director Berman were present.

- 3. READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for May 2, 2023 was correct. On a motion made by Director Casey, seconded by Director Clark, accepting these meeting minutes was unanimously approved.

- 4. PUBLIC COMMENT:**

NONE

- 5. OLD BUSINESS:**
 - a. BOR WaterSMART Grant (BOR List of Missing Items):**
 1. Greg Clark contacted Justin Hurst of JUB for discussion of the BOR WaterSMART Grant and where we are in the process.

 2. The local (Idaho BOR administrative staff) sent the formal request to Denver National BOR for final funding approval of the WaterSMART Grant.

 3. Director Clark will keep in contact with JUB (Cindy Gouch) for the notification from Denver BOR for releasing of funding for our project.

 4. JUB will then implement the formal contact with the BOC.

 5. BIOTA FINAL construction plans still need to be issued before any construction companies can see the plans for submitting proposed bids.

 6. Shirley Spinelli has stepped up to assist the BOC with accounting of this project. She expressed her concerns with following proper financial procedures regarding the government grant and being in contact with personnel to help guide her with this accounting for matching funds or commitments of funds. Director Clark indicated that Cindy Gouch of JUB uses a

software program called Grant Solutions and indicated that Cindy would assist Ms. Spinelli and introduce her to this program.

7. Director Clark felt that JUB acting as 'Owners Engineers' for the water district would help the district through design questions and look out for our interest.

b. Garst New Diversion Project:

1. Mr. Garst has received permitting for his construction of a new diversion and culvert under Pero road from the highway department, for delivery of his water rights to his irrigation pump location.

2. Mr. Garst will take the permitting to the county and they will place the culvert in place.

3. Mr. Garst has both D45 & TID's approval for this project.

4. Mr. Garst will complete the diversion construction and ditching from the culvert to his pump location with his own budget.

5. Next fall when all is completed by Mr. Garst then John Wright will proceed with discussion with Mr. Garst for utilizing this new diversion to deliver water to other water users beyond Mr. Garst.

c. Streamline Website (ZOOM Call Presentation Review):

1. Hannah Holmes of Streamline did a presentation of the proposed new website to WRVID#45 directors and staff on June 8th, 2023.

2. Director Clark was pleased with the new website. Felt it was a tool that could be customized easily by our staff and if not Streamline would be easily reached for their help. He felt Streamline had incorporated features with modern technology that would assist the district management team in reaching out and connecting to its patrons. Director Clark appreciated the messaging tool.

3. Director Clark liked the feature of making payments through the website. Director Gardner of TID was also on the ZOOM call and showed interest in the payment through the website. At this time Ms. Holmes of Streamline indicated that only one bank account would be attached for payments to the website. Ms. Spinelli indicated that there are other methods to promote online payments for the patrons' assessment billings. More discussion was noted to follow at a later date.

4. Director Clark and Director Casey both wanted to upgrade to this website company and indicted to the treasurer, Ms. Spinelli to include this added cost to our budget in the fall.

5. Ms Spinelli suggested that any information added to the website should be approved by the D45 board before publishing on the new website.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. BOC meeting July 25th at 9:00 am.
2. Was able to complete all the school presentations for water safety around the irrigation canals. Four schools (Hailey, Alturas, Carey, and Bellevue) for all third graders.

b. John Wright, Water Master:

1. Was visiting his son and attended via phone.
2. Chris was covering for Mr. Wright. Ms. Spinelli requested that the BOC board have a doctor's approval in writing that he is OK'd for canal duties since he was coming back to work from surgery.
3. Ms. Spinelli will look into insurance coverage for volunteer (Non-paying) assistance for Mr. Wright on the canal.

c. Shirley Spinelli, Treasurer:

1. Four checks to sign Treasurer and Secretary, and the BOC.
2. Is currently reviewing the BOC accounting books for duplications or missing payments. BOC will be working with an ONLINE QuickBooks program that includes payroll. BOC Online QuickBooks is registered under Sarah Gardner. This is for a one year trial bases.
3. Ms. Spinelli outlined the changes to QuickBooks for accounting the BOC & WRVID#45 budgets. She explained how she viewed usage and application for each group and what would be the best route for WRVID#45 accounting. She is not a fan of ON LINE QuickBooks and would like to keep our books on a district computer.
4. Director Clark directed Ms. Spinelli to follow the route of researching models and find a new laptop for purchase to put all the accounting for WRVID#45 onto and be able to pass the old WRVID#45 laptop to Ms. Gower for all secretarial duties and back up on that laptop.
5. Ms. Spinelli suggested that we use email or text messaging for contacting patrons for assessment bills to reduce postage cost. With that idea in mind, the new website would possible help us in this cost saving suggestion

6. Ms. Spinelli forgot to send the June reminders for assessments to the patrons earlier in June to give the patrons ample time to meet the June 20th deadline. She informed the directors that she was extending the due date to the end of the month for collection of the second payments on assessments.

d. Bette Gower, Secretary:

1. Explained to the directors how all the information that John Wright expressed concern about NOT being on the current website was really already there. However, it is currently laid out in a manner that the information is unable to be identified or found easily.

2. Presented to the directors typed copies of proposed website headings and the information that would be found under each of these new heading for them to review.

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. :

b. :

8. PUBLIC COMMENT:

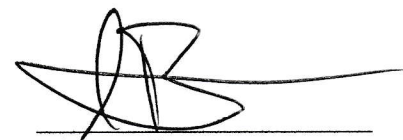
9. SETTING DATE FOR NEXT MEETING: Next meeting will be July 11th, 2023 at 6:30 p.m.

10. EXECUTIVE SESSION:

11. ADJOURNMENT: Director Casey made the motion to adjourn and Director Clark seconded. Director Clark adjourned the meeting at 8:12 p.m.


Director Clark (Chairman)


Director Casey


Director Berman