

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
September 19th, 2023**

1. CALL TO ORDER: Director Clark called the meeting to order at 6:35 p.m., September 19th, 2023, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.

2. ROLL CALL TO ESTABLISH QUORUM: Director Clark, Director Casey and Director Berman were present.

3. READING AND CORRECTION OF MINUTES FOR: Director Clark attested to the meeting minutes for August 8th, 2023 was correct. On a motion made by Director Clark, seconded by Director Berman, accepting these meeting minutes was unanimously approved.

4. PUBLIC COMMENT:

NONE

5. OLD BUSINESS:

a. BOR WaterSMART Grant:

1. John Wright, water master indicated that the Preconstruction Review meeting held at the project location on the river on August 28th was well attended with good questions and discussions.

The Notch proposed by Biota was an item discussed heavily. Also, the existing structural condition and support of the Low Head Dam was the second item discussed at length.

2. JUB is currently doing a Project Review of the design drawings issued by Biota and a Hydraulic Analysis requested by the BOR. They should have a Design Report by the end of September.

3. The BOR will be handling the Environmental Review of the project.

4. The Preconstruction Survey will be the following agenda item for JUB. Then JUB will complete an Updated Construction Cost Estimate.

5. Director Casey voiced the question 'Will there be some verbiage in the Construction Cost Estimate for a line item of future periodic maintenance to maintain the grade across the river and downstream of the low head dam structure? John Wright indicated that discussion of "How &

Whom would be the eyes for managing the Observation team of erosion effects' to help as a guide of this periodic maintenance.

6. Director Clark indicated that several individuals would need to meet to discuss the Invoice Approval Process.

b. Streamline Website (proposed text review by Directors):

1. Secretary Bette Gower agreed with Shirley to contact Hannah Holmes at Streamline and go over Domain service and what we have paid and how will Streamline approach this transition.

2. Blue Host is our Domain host. Shirley paid \$431 on Sept. 18th 2021 and the current website is covered through September 2024.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. BOC meeting October 11th at 9 am with the main agenda item 2024 Budget.

b. John Wright, Water Master:

1. He has two added expenses this year for moving gravel in the river to assist water diversion into our head gate. He needs to reallocate money from line items not spent into A3-9 to cover these added expenditures of Extra Maintenance performed by Joe's Backhoe Services. And he needs this service again before the end of October which will cost an estimated \$7,000 in order to relocate gravel in preparation for runoff in the spring.

- A motion was made by Director Berman to reallocate funds on the BOC 2023 Budget from line items B2-A, B2-B, and B2-C for a total of \$6,000 into A3-9 Extra Maintenance. Director Casey seconded the motion. Motion passed unanimously.

2. There are 3-4 users still using the 95 cfs flowing through the canal system. We are obligated to provide water up to October 15th if the water is available.

3. For Re-charge purposes the district does try to keep water flowing into the canal system as long as possible.

c. Shirley Spinelli, Treasurer:

1. The BOC Budget started the year with a short fall of finances of \$5,000 from line Item # B1—1D due to an Invoice from JUB Engineers being issued for work in 2022 because we received it after the close of 2022 accounting it had to be paid from the 2023 budget.

- TID director Sarah Gardner would like the D45 to help find unused BOC line item/s that can be reallocated into line item B1-1D Grant account to cover the short fall.

2. Ms. Spinelli reported she had purchased the new computer and was able to download the Quik books Pro 2015 on to it so no Quik Book Online purchase was necessary.

3. She will purchase 365 Microsoft program and be paying an annual fee of \$69.95 yearly.

4. When she returns later in October she will pass on the old WRVID#45 computer to Bette Gower, WRVID#45 Secretary for her use and storage of secretarial documents.

5. Did send over a proposed budget for all directors to review.

6. She supplied 4 checks for Treasurer, Secretary, and (2) BOC.

7. Looking into whether the Water District will need to have an audit. Since the BOC was the entity that was awarded the Grant, but not the entity assessing patrons for funds, will an audit be necessary sometime in the next two years?

d. Bette Gower, Secretary:

Nothing additional to report.

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. WRVID#45 2024 Budget:

Line by line review and approval will be conducted at the October meeting.

b. Division Two Director:

Clair Casey was given the Nomination Petition for obtaining signatures. She plans on continuing as Division Two Director for 3 more years.

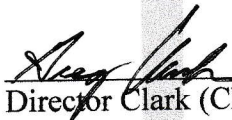
Bette Gower, Secretary explained that she would be leaving Sept. 20th and be gone until October 6th. Thus Ms. Casey would need to take the Nomination Petition to the Voters Registers office and have the signatures verified before September 28th. Then bring the Nomination Petition with verified signatures to the October Meeting.

8. PUBLIC COMMENT:

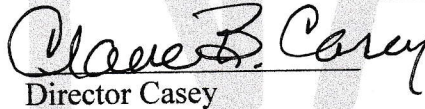
9. SETTING DATE FOR NEXT MEETING: Next meeting will be October 10th, 2023 at 6:30 p.m.

10. EXECUTIVE SESSION:


11. ADJOURNMENT: Director Clark made the motion to adjourn and Director Berman seconded. Director Clark adjourned the meeting at 8:00 p.m.



Director Clark (Chairman)



Director Casey



Director Berman