

**MINUTES OF THE BOARD OF DIRECTORS OF THE  
WOOD RIVER VALLEY IRRIGATION DISTRICT #45  
September 8th, 2020**

1. **CALL TO ORDER:** Director Johnson called the meeting to order at 6:40 p.m., September 8th, 2020, at the meeting place, Clearwater Landscaping patio, Kingsbury Lane, Bellevue, ID.
  
2. **ROLL CALL TO ESTABLISH QUORUM:** Director Johnson, Director Casey and Director Clark were present.
  
3. **READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for August 11<sup>th</sup>, 2020. He made a motion to accept the August 11<sup>th</sup>, 2020 meeting minutes. Director Johnson seconded. Motion passed.

**4. PUBLIC COMMENT:**

NONE

**5. OLD BUSINESS:**

a. **2021 BUDGET REVIEW (WRVID#45 & BOC):**

**Discussion of the BOC Budget for 2021:**

Director Clark had only one question to the water master regarding Line Item B2-C Walker's Trees of the BOC Budget.

Director Johnson had a question to the water master regarding Line Item B3 Special Projects of the BOC Budget.

Director Johnson asked the water master to clarify his goal for the Low Head Dam Repair with using money from the 2020 BOC budget Line Item B3 Special Projects and the \$16,000 listed on Line Item B1-1D for the 2021 BOC Budget.

Director Johnson went over the proposed BOC Budget with Treasurer Shirley Spinelli and was able to locate Line Item amounts that could be moved into B1-1D Low Head Dam Line Item.

Treasurer Spinelli took the time to go over her points of concern regarding the proposed BOC 2021 proposed budget with an 8% increase.

Director Johnson constructed an email for TID Director Gardner listing line item changes suggested by the WRVID#45 Board for changes to the BOC 2021 Proposed Budget to free up money to be put in Line Item for the Low Head Dam.

**Discussion of the WRVID#45 Proposed 2021 Budget:**

Treasurer Spinelli briefly presented how we can save one month free on the storage unit cost by paying for the storage unit with one check in January. Directors and Treasurer went thru each line item for correct amounts.

Director Johnson made the motion to give a 5% raise to the Treasurer & the Secretary position on the WRVID#45 board. Director Casey seconded the motion, motion passed.

Director Johnson made the motion to place \$5,000 in the Reserve Account for a balance of \$20,000 in this account. Director Clark seconded the motion. Motion passed.

Director Johnson made the motion to give the patrons a discount of \$7,500 on their assessments. Director Clark seconded the motion. Motion passed.

Director Johnson made the motion to seed the new Capital Improvement Account with \$5,000. Director Clark seconded the motion. Motion passed.

Director Johnson made the motion to approve the WRVID#45 2021 Annual budget of \$38,980. Director Clark seconded the motion. Motion passed. This budget includes the Reserve Account line item at \$2,500 and the Capital Improvement Account line item at \$2,500.

**b. LOW HEAD DAM:**

1. John Stevenson arranged a meeting with JUB Engineers, Inc. at the Low Head Dam site on September 1, 2020. No WRVID#45 directors were able to attend.  
Two e-mails were sent out summarizing the results of the meeting. One from John Wright and one from John Stevenson, review and reading of these e-mails proceeded. (attached)
2. SPECIAL MEETING was arranged for the BOC, TID directors, & WRVID#45 directors as well as any patrons wishing to attend the JUB Engineers presentation on September 15, 2020 at 1 PM via ZOOM.
3. GOAL of this ZOOM meeting will be to adjust current budget line item money transfer to one line item to have money to address current emergency repair to the low head dam.
4. John Wright and Directors were able to identify \$7,000 - \$8,000 from 3-4 line items out of this year's (2020) budget that could be moved into B3 SPECIAL PROJECTS line item to address the emergency repair on the Low Head Dam.

5. Shirley Spinally, Treasurer for WRVID#45 & BOC clarified that the emergency repair work between today's date and October 31<sup>st</sup>, 2020 would be re-allocated with-in the 2020 budget line items and any work done after November 1<sup>st</sup>, 2020 would be allocated within the 2021 budget.

## **6. REPORTS:**

### **a. Claire Casey, BOC Representative:**

Special Meeting of BOC, TID, & WRVID#45 Via ZOOM, Tuesday, September 15<sup>th</sup>, 2020 at 1:00 p.m. for presentation by JUB Engineering firm regarding emergency work on the Low Head Dam this fall and planning for future work.

### **b. John Wright, Water Master:**

1. Regarding the Tim Olsen Encroachment, there was never an Encroachment Agreement executed. This item has been put on hold until proper illustrations & presentation can be made. The water master will address this at a later date.

### **c. Shirley Spinelli, Treasurer:**

1. Treasurer may not be present at the next meeting however will plan on calling in.

### **d. Bette Gower, Secretary:**

NONE

## **7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:**

### **a. ROW Pamphlet Education Packet Review and Approval:**

Director Johnson had three items that needed to be address before printing.

1. Bubble headers
2. Idaho Statutes need to match within the pamphlet and the letter accompanying the pamphlet.
3. Letter accompanying the pamphlet needs to be reviewed by legal counsel.

Money is in the 2020 budget to have printing of pamphlet.

John Wright is currently building the mailing list for this item. He will also address having legal counsel review the letter to accompany the pamphlet.

Directors will review and address approval of this item at the October meeting.

**b. Encroachment Agreement w/ Clearwater Landscaping (Matt Hoskins):**

John Wright sent the DRAFT Encroachment Agreement for this project to all D45 Directors for review before the meeting.

Director Johnson made the motion to approve the encroachment agreement. Director Casey seconded it, Motion passed.

**c. ROW Hold Harmless Agreement w/Richard W. Fairfield Trust:**

John Wright sent the DRAFT Hold Harmless Agreement for this project to all D45 Directors for review before the meeting.

Director Clark made the motion to approve the hold harmless agreement. Director Casey seconded it. Motion passed.

**d. Larry & Luanne Green Water Bank Application:**

Director Johnson made the motion to approve the Larry & Luanne Green Water Bank Application with a 30% hold back. Director Clark seconded it. Motion passed.

**8. PUBLIC COMMENT:**

NONE:

**9. SETTING DATE FOR NEXT MEETING:** Next meeting will be October 13th, 2020.

**10. EXECUTIVE SESSION:**

**11. ADJOURNMENT:** Director Clark made the motion to adjourn the meeting at 9:40 p.m. Director Casey seconded the motion. Motion passed.

  
\_\_\_\_\_  
Director Johnson

\_\_\_\_\_  
Director Casey

  
\_\_\_\_\_  
Director Clark

FINAL

**FW: [EXTERNAL] Fwd: The dam**

1 message

David.Johnson@powereng.com &lt;David.Johnson@powereng.com&gt;

Tue, Sep 8, 2020 at 2:32 PM

To: WRVID 45 &lt;wvrrigation45@gmail.com&gt;

Good morning all, please see the report from John Stevenson below. John would like to schedule a special BOC meeting sometime between the 14th and 16th of September. At this meeting we will hopefully be able to hear from the JUB engineers and make a determination on how to proceed during our window of low water and good weather.

Please let me know your availability on the 14th, 15th or 16th and we will try to coordinate with the engineers.

Sarah

- >
- > What I learned yesterday:
- >
- > Our dam is in better shape than I thought. It was well built in 1965 with strong rebar. It is well anchored at each end and is capable of spanning the river with or without support from below. Chances are that it will survive without much work for at least a few more years. If there should be a disaster our short term remedy is Keith. The present river course takes the water to our dam. At high water there is of course no problem. At low water Keith can guide the water to the headgates by moving gravel.
- > The hole on the top should probably be mended. The top keeps the two sides apart and maintains the structure's strength. This could be done with a steel plate, or preferably a concrete patch with rebar.
- > If we want to fix the bottom gap we could bring in large rock and rip wrap it. The smaller rock nearby would not be large enough to stay in place. Another way would be to dry it up

and pipe cement down there through the hole and let it fill in the gap, against a form along the outside of the hole. This might be cheaper than bringing in rock and putting it in place.

- >
- > The dam does not need to be replaced, but it does need a rebuild. Just the design of this project will be expensive.
- > Gary and Hattie from JUB said that we qualify for 100% grant money from an NRCS program for irrigation, flood control and recreation projects. TU's involvement is a plus. This Grant would include the design work. Other grant sources cover a percentage of the costs, usually half, and the stakeholders come up with the balance.
- >
- > We should begin the process now, because it takes three years, one for design work and two for final approvals. Since we are a quasi public organization we must abide by the contracting rules for public entities. I would suggest that Barker, Roshelt and Simpson help us do it correctly. We will need three engineering bids--not for the costs, but for the qualifications necessary for the job. Our choice would likely be JUB. NRCS approval would be the objective. TU would supply the recreational element--a fish friendly dam for the Big Wood.
- >
- > Our budget would need to cover the cost of the design work and any patch we decide on. The fish friendly aspect of the design will be part of the cost and TU should be part of the funding. IDWRB also? Other?
- >

- > Gary and Hattie would like to participate in a zoom meeting of our boards to answer questions. I think a special meeting now while it is fresh and before budget time would be a good idea.
- >

- > .John

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**Fwd: [EXTERNAL] JUB Engineers meeting at River**

1 message

**greg.clark@powereng.com** <greg.clark@powereng.com>

Tue, Sep 8, 2020 at 6:53 PM

To: "David.Johnson@powereng.com" &lt;David.Johnson@powereng.com&gt;, "Wrvirrigation45@gmail.com" &lt;Wrvirrigation45@gmail.com&gt;

Sent from my iPhone

Begin forwarded message:

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**From:** John Wright <jandmw@icloud.com>  
**Date:** September 1, 2020 at 5:27:48 PM MDT

There are three things I can say and be speaking for all who were with us this afternoon: we each came away with a very high degree of "information overload" for which we will need some time to process and summarize and probably could never repeat; we have a complicated situation for which there are a wide variety of possibilities or options; and our season for carrying out a response is getting very short!

The two engineers from JUB were very well versed in what their firm has to offer and what all we would need to resolve our problem. They have the ability and experience to know what all the issues are and can help with every one of them: designs, permits, funding, even meeting and decision making processes for groups like ours. They could help us, but they can't make decisions for us.

Their main message was that we need more time to arrive at the best decision and to carry out whatever work we decide to do.

For now, we need to set ourselves up for the short term: let's patch the top to reduce the dangers presented by the exposed rebar and hole (\$5000 max) and let's take some relatively simple easy steps to at least slow down the rate of overall deterioration (\$10,000 max) We can buy ourselves a year or two at least, maybe more if no large runoff occurs in the near future. (I'm certain that we can do those two steps for less than \$15,000)

We can carry those steps out now, knowing the current condition of the dam, reassess and monitor the results after a season or two, while we develop a long term fix. I'm comfortable with taking on the resultant risk for a bit, because our actual point of diversion is 250 yards upstream, and in recent years Keith has easily been able to assure us water with minimal work moving small amounts of gravel around.

In the meantime: I think we should arrange for JUB to make a presentation to the Boards where they introduce themselves and present the various steps and solutions needed to make an end product that will be guaranteed to last for 50 years, and that could be achieved at minimal cost to us, due to securing grants.

John Wright

Sent from my pickup